



***STEPS TO***

***SUBMITTING YOUR***

***INTRO TO SAFETY***

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# Submitting User Requirements

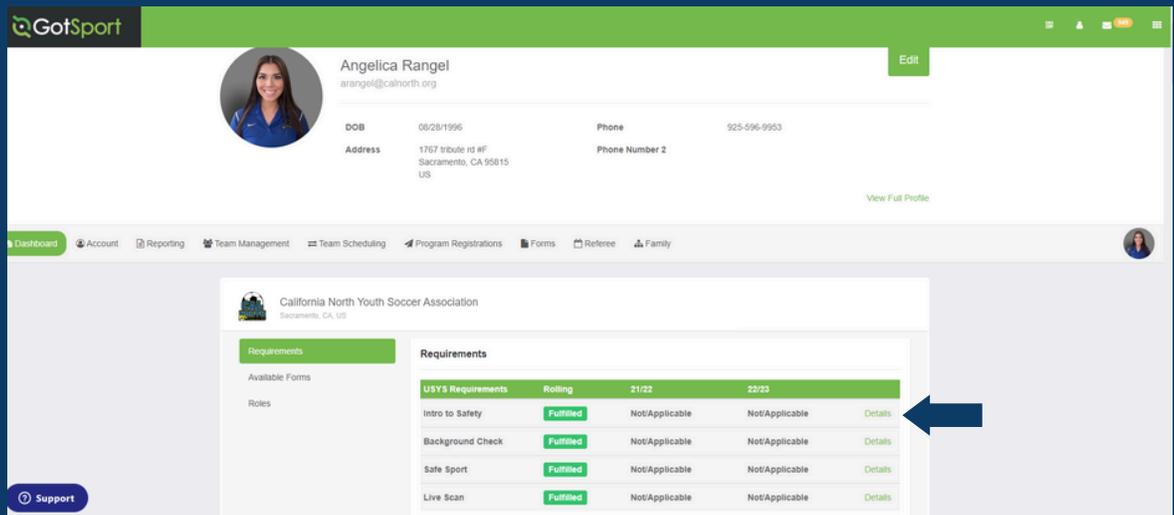
## Intro to Safety

### STEP 1

Log in to your GotSport account at [system.gotsport.com](http://system.gotsport.com)

### STEP 2

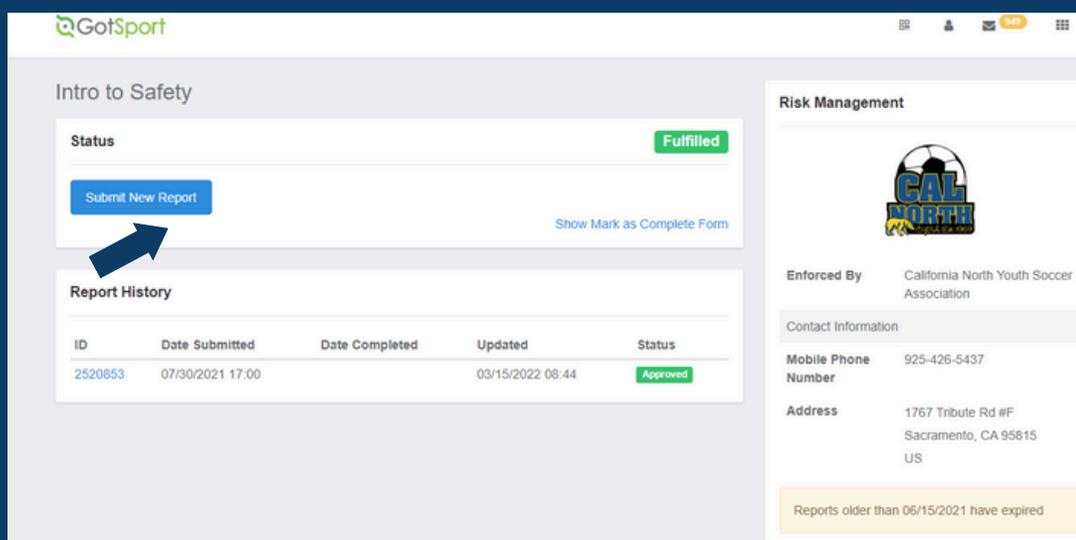
Depending on your the role you have with your club, the user requirements will consist of either Intro to Safety, SafeSport, LiveScan, and Background Check, or all four. These user requirements will be located on your account "Dashboard." Click the "Details" for the respective requirement to continue.



### STEP 3

Click "Submit New Report" to complete the course.

Note: On the following screen it will prompt you to confirm your profile contact information and then upload a screenshot of your US Soccer Digital Learning Center profile that proves you completed the course.

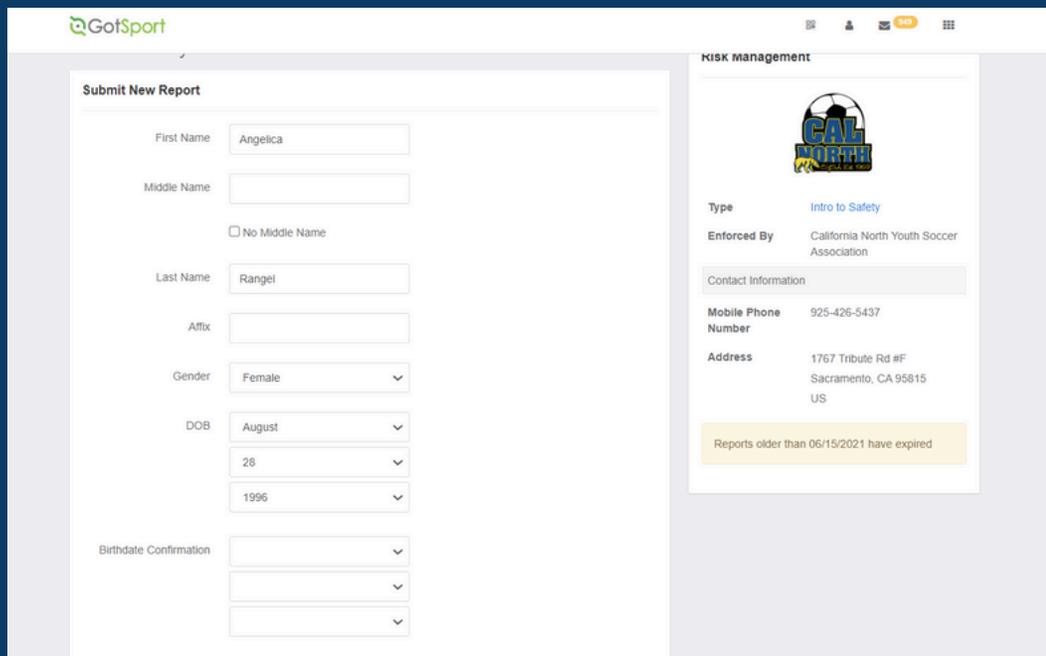


# Submitting User Requirements

## Intro to Safety

### STEP 4

Once you select "Submit New Report" you will enter and confirm your information then after there will be a blue link titled "Introduction to Safe and Healthy Playing Environments." This will take you to the Digital Learning Center, where you will complete your course.



**All team administrators must complete the Intro to Safe and Healthy Playing Environments course provided by US Soccer in the Digital Learning Center (DLC).**

If you do not have an account with the DLC, you will need to create one. When creating your account, you must use the same information you used or will use when you register in the Cal North registration system. First name, last name, **email address**, etc. must match.

Click on the following link name to take you to the [US Soccer SafeSoccer Clearance Program](#)

Once you log in or create an account, click **START** next to [Introduction to Safe and Healthy Playing Environments](#) and complete the course.

# Submitting User Requirements

## Intro to Safety

### STEP 5

After clicking the link titled "US Soccer SafeSoccer Clearance Program" This will take you to the US Soccer Learning Center, where you will complete your course. You will need to either Log in or Sign up for an account with the US Soccer's Learning Center. Once logged in, you will select "START" next to Introduction to Safe and Healthy Playing Environments.

COACHING EDUCATION   REFEREE PROGRAM   RECOGNIZE TO RECOVER   HELP   DIRECTORY

**LOG IN**   **SIGN UP**

**SAFE SOCCER**

Protecting the health and safety of our players, coaches, and families is everyone's responsibility. Here you'll find links to complete screenings and training as part of your journey with U.S. Soccer. If you encounter issues or have questions, please email us at [learningcentersupport@ussoccer.org](mailto:learningcentersupport@ussoccer.org). To learn more about the program, click [here](#).

**YOUR STATUS: NO CLEARANCE**

Do I need to complete the requirements on this page?

PHASE 1

Safesport   UNKNOWN   **LOG IN**

Safesport training is a requirement of the USOPC for anyone involved in youth sports. This training is provided by the U.S. Center for SafeSport and requires yearly refreshers. Click the red button to launch the training; you will automatically be taken to the appropriate modules. This training is not required for any individual under the age of 18.

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**YOUR STATUS: NO CLEARANCE**

Do I need to complete the requirements on this page?

PHASE 1

Safesport   AVAILABLE   **START SAFESPORT**

**I'VE ALREADY DONE SAFE SPORT**

**30 - 90 minutes** Safesport training is a requirement of the USOPC for anyone involved in youth sports. This training is provided by the U.S. Center for SafeSport and requires yearly refreshers. Click the red button to launch the training; you will automatically be taken to the appropriate modules. This training is not required for any individual under the age of 18.

Introduction to Safe and Healthy Playing Environments   AVAILABLE   **START**

**30 minutes** Understanding and knowing how to react to emergencies is an important part of our responsibility as leaders in the sport. This training will help you identify and respond to common issues that occur on the field; it is good for one year from the date of completion. Click the red button to launch the training.

# Submitting User Requirements

## Intro to Safety

### STEP 6

Once Complete, you will need to take a screenshot of your completed course. You will do this by returning to the [US Soccer SafeSoccer Clearance Program](#) landing page. Make sure the screenshot includes the shows a “Valid Through” date and Green “Complete” next to Introduction to Safe and Healthy Playing Environments.

USA COACHING EDUCATION REFEREE PROGRAM RECOGNIZE TO RECOVER HELP DIRECTORY

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YOUR STATUS: **SAFE SOCCER PHASE 1** ↓ Issued on: 05/14/2024 | Expiration date: 08/30/2024

Do I need to complete the requirements on this page?

Requirement	Valid through	Status	Action
SafeSport I've already done safe sport	08/30/2024	COMPLETE	
Introduction to Safe and Healthy Playing Environments	08/30/2024	COMPLETE	SHOW
Code of Conduct	08/30/2024	VALID	ACCEPT NOW
Up to date profile information	08/29/2024	VALID	UPDATE PROFILE

### IMPORTANT NOTE:

Cal North volunteers are **ONLY required to complete PHASE 1** of the SafeSoccer Clearance Program at this time.

Please follow Cal North SPECIFIC instructions regarding Background Check and other Risk Management requirements.

# Submitting User Requirements

## Intro to Safety

### STEP 8

Once you have taken your screenshot of your completed course, you will go back to GotSport and upload your screenshot under the respective requirement. Once uploaded you will Submit your report.

**\*\*\* PLEASE MAKE SURE YOU TAKE A SCREENSHOT THAT YOU COMPLETED THE COURSE.** You will need to upload this screenshot to fulfill your GotSport Coaching requirement. Select "Choose File" below and upload. \*\*\*

\*If you have completed the course and the completion is not recorded on your record, please upload a copy of your Into to Safe and Healthy Playing Environments proof here.

No file chosen

Once you have submitted your report, your league/club admin will then be responsible for approving this requirement.

If you have any questions please feel free to contact your Member Service Representative. If you are unsure who your representative is, please visit our contact directory, email [memberservices@calnorth.org](mailto:memberservices@calnorth.org), or call our office at (925)426-5437.

<https://www.calnorth.org/contact-directory>

