

TORNEO

CINCO DE MAYO

¡FIESTA FÚTBOLERA!



NOT AFFILIATED AND NEED PASSES?

Use this deck as a step by step checklist on what you need to do to prep for the event.



***A STEP BY STEP GUIDE ON HOW TO
GET PLAYER PASSES AND ROSTERS
FOR TORNEO DE CINCO DE MAYO***

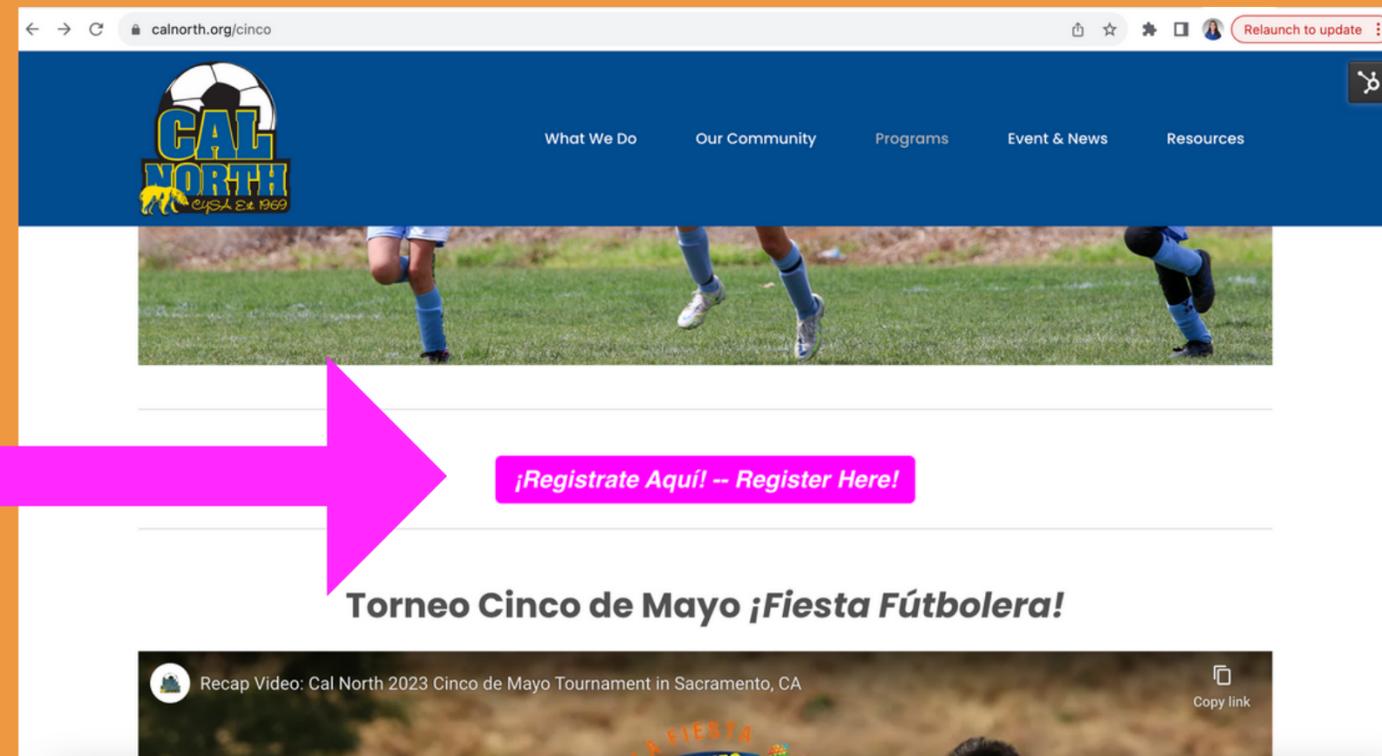
- 1** Register for the Event
- 2** Upload Coaches & Start Requirements
- 3** Upload Players
- 4** Pay for Passes
- 5** Play!



1

REGISTERING FOR THE EVENT

Go to www.calnorth.org/cinco



Register your team in GotSport and Pay!



2

UPLOAD COACHES

- Upload Coaches information using this sheet: [Coaches Upload](#)

Make a copy of this sheet to make your edits and enter your coach information (You will not need to request access)

- Send Coaches sheet to memberservices@calnorth.org. Our Member Services team will upload the list in to GotSport, so your coaches can begin the [4 Risk Management requirements](#).

- Have each Coach get started on their 4 requirements. See steps on next page. →



2.5 COACH REQUIREMENTS

If you are a coach, please use these steps to complete your 4 requirements.

Submitting User/Coach Requirements in GotSport

- Intro to Safety
- SafeSport
- Livescan
- Background Check

*All coaches will need to complete USYS Risk Management Requirements in order to obtain a USYS Pass. Coaches must have a pass to participate *



3

UPLOAD PLAYERS

- Upload Players using this sheet: [Player Upload](#)
Make a copy of this sheet to make your edits and enter your player information (You will not need to request access)
- Send player sheet to memberservices@calnorth.org with your team name asking to pay for passes. You must also include player birth certificates to verify birthdates.



4

PAY FOR PASSES

Once you send your final player and coach lists for your roster, our Member Services team will send you a MELIO invoice which allows payment by Credit Card or ACH.

- Please pay and email the Member Services representative you have been in contact with once you have paid so they can provide you passes and rosters for the event.



5 *PLAY!*

We hope you enjoy the event. Check out last year's recap!



For any questions, please reach out:

✉ memberservices@calnorth.org

☎ (925)426-5437