# © GotSport

## STEPS TO SUBMITTING YOUR SAFESPORT





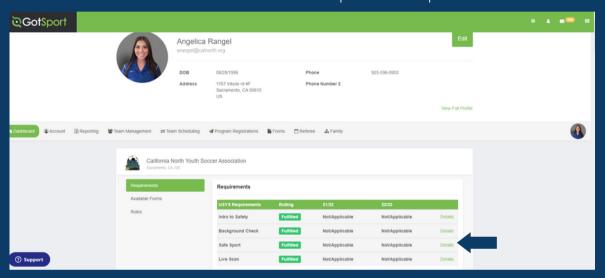
#### Submitting User Requirements **SafeSport**

STEP 1

Log in to your GotSport account at system.gotsport.com

STEP 2

Depending on your the role you have with your club, the user requirements will consist of either Intro to Safety, SafeSport, LiveScan, and Background Check, or all four. These user requirements will be located on your account "Dashboard." Click the "Details" for the respective requirement to continue.

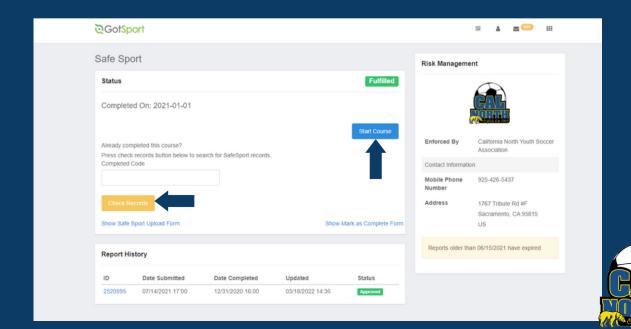


STEP 3

Click "Start Course" to begin the course.

- OR -

If you have already completed this course within the past year, you can check records within SafeSport.org by selecting "Check Records."

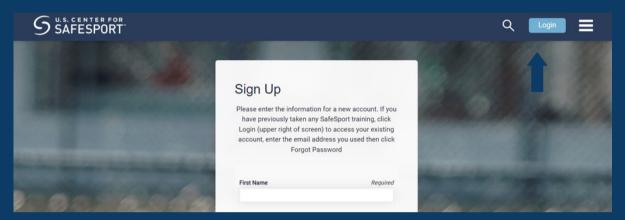




### Submitting User Requirements **SafeSport**

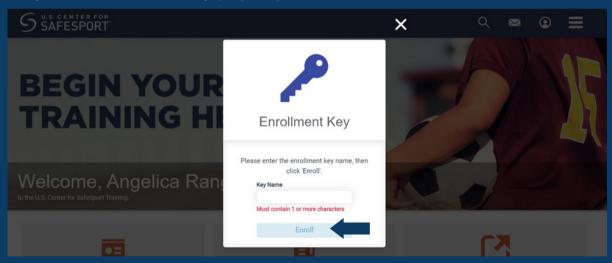
STEP 4

When selecting "Start Course" you will be brought to SafeSport's website where you will be asked to sign up for an account or log in.



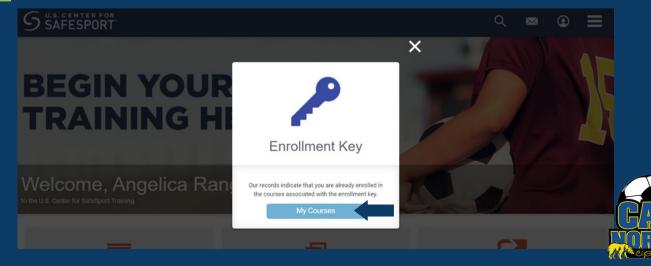
STEP 5

After logging in, you will then be asked to enter an enrollment key which automatically pops up.



STEP 6

Next, you will select "My Courses"

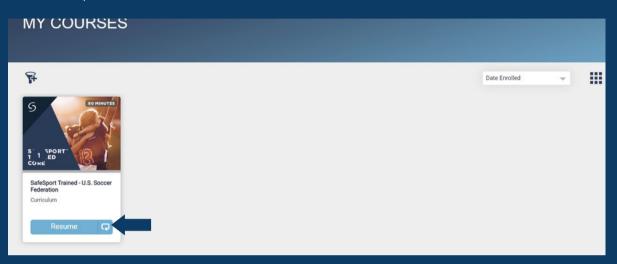




#### Submitting User Requirements **SafeSport**

STEP 7

After clicking "My Courses" it will show all your courses. You will then select the respective course needed. You will then start and complete the course.



STEP 8

Once you have completed your course, you will go back to GotSport and select "Check Records" to automatically update your SafeSport requirement.

are oport		Risk Manageme	nt
New SafeSport Record Found	×		
Status	Fulfilled		CAL
Completed On: 2022-06-16		Enforced By	California North Youth Soccer Association
Start Course		Contact Information	
Already completed this course? Press check records button below to search for SafeSport records. Completed Code		Mobile Phone Number	925-426-5437
		Address	1767 Tribute Rd #F Sacramento, CA 95815 US
New SafeSport Record Found	×	Reports older that	an 06/16/2021 have expired
Check Records			
	Show Mark as Complete Form		

If you have any questions please feel free to contact your Member Service Representative. If you are unsure who your representative is, please visit our contact directory or call our office at (925)426-5437.

https://www.calnorth.org/contact-directory